

Payment Policies

2021-22 School Year

1. RGEC accepts checks, money order, Visa, MasterCard, American Express, or Discover Card. No Cash payments will be accepted. Payments must be made online, via the Parent Portal at: <https://www.ezchildtrack.com/parent/ParentLogin.aspx?c=rgec>
2. Fees are fixed fees. No fee credits will be issued for vacations, absences, child illness or school closures. Payments can also be made for an entire month, semester, or school year
3. Payments are due in advance of care, at the beginning of the week, regardless of attendance, for full time enrollment. If you know your child will be absent for a full week, you must notify RGEC at least one week in advance to avoid being billed for the week your child will be out.
Email dgarcia@atrisco.org
4. Auto-Pay is the easiest way to make a payment. Payments are automatically processed through your account every week. You may sign up for auto pay through your Parent Portal. If you need help you may call our office at 505-873-6035.
5. Other ways to pay include: Payments made at the program site with the site supervisor, payments mailed to RGEC or dropped off during regular business hours at 6260 Riverside Plaza Lane NW, Suite A Albuquerque NM 87120
6. A return check fee of \$20 will be applied to your account in the event of a returned check due to insufficient funds or a rejected credit card.
7. Parents/Guardians have a period of (60) days to dispute charges on their accounts.
8. Should you have a past due balance at the time of registration you are required to bring your account current before you will be allowed to register your child in another program session.

Parent/Guardian Signature _____ Date: _____